

Multi-use Room

The multi-use room is designed for conferences, seminars, meeting, and presentations for up to 100 participants. The Multi-use room is equipped with audiovisual equipment, LCD projector, screen, Bose audio, TV screens and white board. This room has full computer and internet connectivity

A division of:



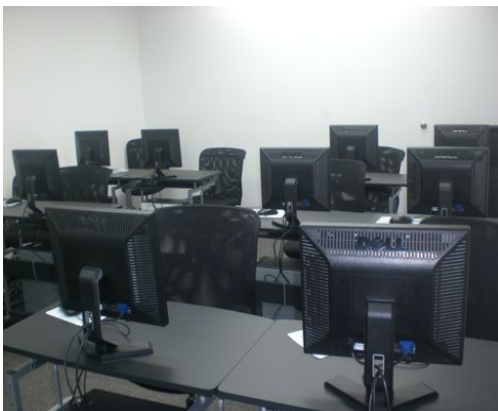
Juan Lorenzo Martínez
& Associates

Rental Facilities



Computer Training Rooms

3 labs, each equipped with 12 computer stations, one for each participant, a white board, internet connection, LCD projector, screen and audio visual equipment. Internet connectivity is available on all PCs.



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Multi-use Room

Equipment:

- ▶ Registration table
- ▶ Podium
- ▶ Participant tables with chairs
- ▶ Whiteboard
- ▶ Ceiling mounted LCD projection system with computer connection (by request)
- ▶ Large projection screen
- ▶ Overhead and slide projector
- ▶ Bose audio system
- ▶ Wireless microphone
- ▶ VHS player, CD player and DVD player
- ▶ Wireless Internet connection available

	# Persons	Full Day	Half Day	Night
Multi-use Room	10-100	\$ 750.00	\$ 375.00	\$ 375.00
Computer Training Rooms	2-12	\$ 600.00	\$ 300.00	\$ 300.00
Training Room	24	\$ 400.00	\$ 250.00	\$ 250.00

Policies

Reservations will be made on a first-come first-serve basis. At the time of reservations 50% deposit of the estimate cost is due. Payment in full is required seven (7) working days prior to the event date either with cash, ATH, check, Master Card or Visa

* IVU will be charge when applicable

Training Rooms

Equipment:

- ▶ Participant tables with chairs
- ▶ Whiteboard
- ▶ Ceiling mounted LCD projection system with connection to instructor computer
- ▶ Projection screen
- ▶ Overhead and slide projector
- ▶ Wireless microphone
- ▶ Internet connection available

SCHEDULES

- ▶ Full Day 8:00 AM - 5:00 PM
- ▶ Half Day 8:00 AM - 12:00 PM
- ▶ 1:00 PM - 5:00 PM
- ▶ Night 6:00 PM - 10:00 PM

Cancellation Policy

Cancellation must be submitted in writing at least five (5) working days prior to the event date. Ten (10) percent penalty will be charged.

Arrangements for lunch and coffee breaks available as requested

FREE PARKING

